Minutes of the 4th JGO Editorial Board Meeting

Date & Time: 25 August 2018, 12:20~13:10PM

Place: Conference room 1, Wellbeing Center 6th floor, Ajou University Hospital, Suwon, Korea

Attendees (in Total 26)

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>EIC</td>
<td>Jae-Weon KIM</td>
</tr>
<tr>
<td>Principal Editors</td>
<td>Min Chul CHOI, Takayuki ENOMOTO, Yusuke KOBAYASHI, Chulmin LEE, Jung Yun LEE, Sung-Jong LEE, Myong Cheol LIM, Kyung-Jin MIN, Jeong-Yeol PARK, Dong Hoon SUH, David TAN, Hidemichi WATARI</td>
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<tr>
<td>Associate Editors</td>
<td>Miseon KIM, Se Ik KIM</td>
</tr>
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<td>Publishing Editors</td>
<td>Maria LEE, Mi Kyung KIM</td>
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<tr>
<td>Editorial Board</td>
<td>Ting-Chang CHANG, Xiaojun CHEN, Sun Joo LEE, Sang Il PARK, Ju-Won ROH, Jaeyun SONG, Jatupol SRISOMBOON</td>
</tr>
<tr>
<td>Editorial advisor</td>
<td>Chunling CHEN</td>
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<tr>
<td>Observer</td>
<td>Gao ZheZhu</td>
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The fourth JGO editorial board (EB) meeting was held on 25 August, 2018 in Suwon, Korea during the ASGO 5th international workshop on gynecologic oncology. Twenty-five EB members attended. Following welcome remarks, brief editorial reports, opinions of Japanese principal editors, advertisement plan, and future plan for JGO session were presented and discussed.

1. Editorial reports (Myong Cheol LIM/Sung-Jong LEE)
   • Since April 2018, JGO has started accepting manuscript submissions through Editorial Manager® instead of ScholarOne.
   • Korea was the first ranked country from which many manuscripts were submitted, followed by China and Japan.
   • 2017 JCR impact factor was 3.340, slightly increased from 3.140 of 2016
   • Most highly cited article in 2017 was from Prat, Jaime (Spain) followed by Suk-Joon Chang (Korea) and Sung-Jong Lee (Korea).
   • Editor performance was reported in terms of average time from assigned to 1st reviewer assignment, time to decision, and types of decision during April ~ Aug, 2018.
   • 30th anniversary of the JGO publication in 2019

2. Opinions from the Japanese principal editors (Yusuke Kobayashi)
   • Letter of decision should be always noticed to principal editors.
   • Setting up a new reviewer is somewhat cumbersome and difficult.
   • Language should be unified in English.

3. Advertisement plan
   • Poster and flyer, putting JGO web banner at editor’s email signature, JGO news and most popular articles in SNS, JGO app development for mobile (Miseon KIM).
   • Potential candidates for JGO session in Chinese conference 2019 (Chunling CHEN)
     - 5th Chinese Medical Conference on Gyn & Obstet (Mar 28-31, 2019, Intercontinental Hotel, Wuhan, Hubei)
     - 5th Chinese Colposcopy and cervical pathology conference (May 8-12, 2019, Shenzhen)

4. Next EB meeting will be held on 12 October, 2019 during the 6th ASGO Biennial Meeting, Incheon, Korea.

Respectfully submitted: Dong Hoon Suh
Reviewed, edited & approved: Jae-Weon Kim, Aug 29, 2018